

# BOARD OF COUNTY COMMISSIONER'S

## MINUTES

MONDAY, AUGUST 28, 2017

Jacob McHughes led in **Prayer and Pledge of Allegiance**.

Chairman Darry Stacy called to order the regularly scheduled meeting of the Board of Cleveland County Commissioners at 1:00 P.M. this 28th day of August 2017 in meeting Room 200 of the Cleveland County Office Building. Tammy Belinson, County Clerk/Secretary, called roll and those present were:

Darry Stacy, Chairman  
Rod Cleveland, Vice-Chairman  
Harold Haralson, Member  
Tammy Belinson, Secretary

**Others present were:** Assistant District Attorney Jim Robertson, Linda Atkins, Melinda Duke, Susan Reese, Carm Harvey, Alison Vinson, Joy Hampton, Bryan Jenkins, Brenda Hill, Jacob McHughes, Laura Smith, George Mauldin, Mark Stonecipher and Todd Gibson.

After the reading of the minutes of the regular meeting of **August 21, 2017** and there being no additions or corrections, Harold Haralson moved to **approve**. Rod Cleveland seconded the motion.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.  
Motion carried.

### A. Old Business:

1. Upon the recommendation of County Clerk Tammy Belinson, Rod Cleveland moved, seconded by Harold Haralson, to **approve** the new contract which is revised with a new model number and all terms and conditions are staying the same on the **Agreement** between the Cleveland County Sheriff's Office and Standley Systems for maintenance on a Savin Copier, Model MP301SPF at a monthly rate of \$13.50 which includes 1,000 B/W pages. The term of agreement is July 1, 2017 through June 30, 2018.  
The vote was: Rod Cleveland, yes; Darry Stacy, yes; Harold Haralson, yes.  
Motion carried.

**B. Items of Business:**

Chairman Darry Stacy said that the following Items No. 1 through No. 21 are Consent Items and are routine in nature: therefore, Rod Cleveland moved to **approve** the Consent Items with the exception of **No. 16** which is moved to the end of the Consent Agenda. Harold Haralson seconded the motion:

1. **Approval of the CIRB Five Year Plan.**
2. **Invoice** from Fellers, Snider, Blankenship, Bailey & Tippens P.C. in the amount of \$15,222.28 for Professional Services through 7/31/2017 regarding Joseph K. Lester v. Board of County Commissioners CJ-17-368.
3. **Cooperative Extension Services Contractual Agreement** between Oklahoma State University acting for and on behalf of its Cooperative Extension Service and the United States Department of Agriculture and Cleveland County Board of Commissioners for the fiscal year 2017-2018.
4. **Change Order #1** from Sun Construction for additional construction work to be done at the Cleveland County Fitness Center in the amount of \$3,656.00.
5. **Quote** from Moore-Norman Overhead Door for purchase and installation of two (2) overhead doors in the amount of \$2,829.20 for the Cleveland County Fairgrounds at 615 E. Robinson, Norman, OK. per Title 61, Sec. 102 & 103.
6. **Service Agreement Renewal** between Cleveland County Sheriff’s Office and Pitney Bowes for the rental of the existing DM100 Digital Mailing System. The Sheriff’s Office will pay a monthly lease payment in the amount of \$47.66 per the secondary lease clause in the current lease contract. The terms of the agreement are on a month to month basis.
7. **Contract** between the Cleveland County Sheriff’s Office and ISolved HCM, LLC for TimeForce software application and monthly licenses and support fee in the amount of \$753.00 per month for the period of July 1, 2017 through June 30, 2018.
8. **Contract** between Cleveland County and Haskell Lemons for Bid#HWY-1810 (CDBG-DR), Project #DR4078-010 for a 2 ½” asphalt overlay on Indian Hills Road from 156<sup>th</sup> Ave. to 192<sup>nd</sup> Ave. and a 3-8’x7’x44’ Long RCB for the total bid price of \$889,850.85.
9. **Contract** between Commercial Waterproofing LLC and Cleveland County for power washing, applying water repellent and remove and replace joint sealant per County Bid #COM-1811 at the Cleveland County Courthouse at 201 S. Jones, Norman in the amount of \$126,270.00.



s. Sheriff Environmental Reward Fund	\$	97.50
t. Sheriff Federal Share Revenue Fund	\$	6.65
u. Sheriff Jail Fund	\$	3,489.54
v. Sheriff Revolving Fund	\$	152,401.48
w. Sheriff Service Fees Fund	\$	35,750.11
x. Treasurer Certification Fee Fund	\$	6,064.28

**19. Approval of the following Blanket Purchase Orders submitted for the following Departments:**

**District #1:**

18-1365-T2A	Norman Tag Agency	\$	600.00
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**District #3:**

18-1291-T2A	Clean Uniform Company	\$	525.00
18-1335-T2A	Ty-Lind Auto Parts LLC	\$	3,000.00
18-1339-T2A	ATC Holdco	\$	1,000.00
18-1359-T2A	Hi-Line Electric Co., Inc.	\$	3,000.00

**Emergency Mgt/Risk Assessment:**

18-1361-X2	Verizon Wireless Services	\$	450.00
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**Election Board:**

18-1326-SL1C	Kathy A. Singer	\$	300.00
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**Health Dept.:**

18-1356-MD2	Deborah Ann Earley	\$	14,000.00
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**Sheriff's Dept:**

18-1347-SHE2	Del Nero Comm. Mgt. LLC	\$	1,185.00
18-1348-SHE2	Forest Lumber Company Inc.	\$	300.00
18-1349-SHE2	Locke Supply Company	\$	200.00
18-1350-SHE2	Winsupply of Oklahoma City	\$	400.00
18-1351-SHE2	O'Reilly Automotive	\$	400.00

**20. Approval of the Certificate of Requesting Officers on Blanket Purchase Order Numbers:**

**FY 16/17**

**Health:**

17-0477-MD1C

**FY 17/18**

**General:**

18-0404-SHE2                      18-0426-SHE2

**Highway:**

18-0238-T2A                      18-0568-T2A                      18-0569-T2A

**21. Review, Audit, and approve Purchase Orders for Payment of Personal Services, Travel, maintenance & Operations, and Capital Outlay from:**

**FY 17/18**

a. General Fund	\$ 133,362.71
b. Highway Fund	\$ 24,704.39
c. Health Fund	\$ 17,943.75
d. County Clerk Preservation Fund	\$ 18,545.47
e. Child Abuse Prevention Fund	\$ 12,359.64
f. Fairgrounds Fund	\$ 5,466.41

**FY 16/17**

a. General Fund	\$ 3,056.00
b. Health Fund	\$ 1,065.41
c. County Clerk Preservation Fund	\$ 3,750.00
d. Fairgrounds Fund	\$ 30,853.08

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.

16. Upon the recommendation of Assistant District Attorney Jim Robertson, Rod Cleveland moved, seconded by Harold Haralson, to **approve** the Agreement between the Cleveland County Clerk and Automated Merchant Systems for Merchant Processing of debit/credit cards as amended by the District Attorney’s Office. The agreement will run from date approved through June 30, 2018 with the option to renew.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.  
Motion carried.

**End of Consent Agenda**

- C. There was no **new business** to come before the Board for discussion.
- D. During **Commissioner’s** discussions regarding **County Business**, Commissioner Stacy discussed the **Cleveland County Free Fair** scheduled from Thursday, September 7, 2017 through Sunday, September 10, 2017. The new building addition is ready in time to house the expansion in exhibits and will continue to attract new events. He said that Wiener Dog races are happening at the fairgrounds this year.
- E. During **Public Comment**, Norman Transcript Reporter Joy Hampton said she wanted clarification on the new event following the Wiener Dog Race and is anxiously waiting information on the Wiener Dog Fashion Show so she can cover that for the newspaper.
- Bryan Jenkins, Cleveland County Fairgrounds Manager, said that the Wiener Dog Fashion Show is a separate event and is the real thing.

**F. At 1:10 P.M.,** Harold Haralson moved, seconded by Rod Cleveland, **to go** into Executive Session for the purpose of discussing the following: Pursuant to 25 O.S. 307.B.4, Discussion with Counsel regarding pending litigation, Joseph K. Lester V. Board of Cleveland County Commissioners, Case No. CJ-17-368.  
The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.  
Motion carried.

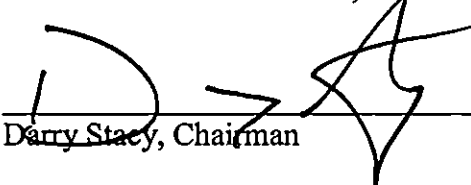
**G. At 1:35 P.M.,** Harold Haralson moved, seconded by Rod Cleveland, **to reconvene** from **Executive Session.**  
The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.

During such time the Board of County Commissioners only discussed what was on the agenda and took no action or votes.

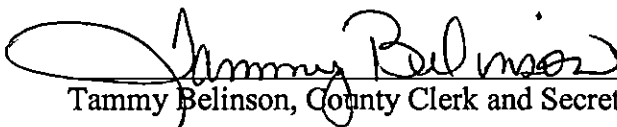
**H.** There being no further business to come before the Board, Rod Cleveland moved, seconded by Harold Haralson, that the meeting be **adjourned** at 1:36 P.M.  
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.  
Motion carried.


(Clerk’s Note: Agenda was posted on August 25, 2017 @ 11:37 A.M.)

**BOARD OF COUNTY COMMISSIONERS  
CLEVELAND COUNTY, OKLAHOMA**

  
\_\_\_\_\_  
Darry Stacy, Chairman

**ATTEST:**

  
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Tammy Belinson, County Clerk and Secretary to the Board



Minutes Prepared by:   
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Deputy County Clerk